



# Sailability Hong Kong Limited

Registered Charity 91/15775

## Self-disclosure form for applicants for posts involving regular contact with children and/or vulnerable adults

Sailability Hong Kong Limited (SHKL) is committed to safeguarding children and/or vulnerable adults from physical, sexual and emotional harm. As part of our Safeguarding policy, we require applicants for posts involving frequent or regular contact with children and/or vulnerable adults to complete this self-disclosure form. Having a criminal record will not necessarily bar you from working with us. This will depend on the nature of the position and the circumstances and background of your offences.

All information will be treated as strictly confidential and managed in accordance with data protection legislation and guidance. You have a right of access to information held about you under the Data Protection Act.

Full Name ..... HK ID Card Number .....

1. Do you have any convictions, cautions, reprimands or final warnings from the Police? YES / NO  
If yes, please supply details.
2. Have you ever been known to any Children Services Department or the Police as being an actual or potential risk to children and/or vulnerable adults? YES / NO  
If yes, please supply details.
3. Have you ever been the subject of any disciplinary investigation and/or sanction by any organisation due to concerns about your behaviour towards children and/or vulnerable adults? YES / NO  
If yes, please supply details.

### Declaration

I declare that to the best of my knowledge the information given above is correct and understand that any misleading statements or deliberate omission may be sufficient grounds for action as deemed fit by SHKL as appropriate of the circumstances and/or the withdrawal of my appointment.

I understand that I may be asked to provide a Criminal Records Disclosure and consent to do so if required. I agree to inform the organisation within 24 hours if I am subsequently investigated by any agency or organisation in relation to concerns about my behaviour towards children and/or vulnerable adults.

I understand that the information contained in this form and in the Disclosure, or relating to subsequent concerns about my behaviour, may be shared with regulatory bodies and/or other persons or organisations, in circumstances where this is considered necessary to safeguard children. **To be countersigned by a parent/guardian if applicant is under 18yrs**

Signed: ..... Date: .....

Parent / Guardian ..... Date.....